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Attendees: Renee Cox, Ed Fritz, Nena Vigil, Leahann Romero, and Audrey McKay

## ICPA Meeting Minutes

July 7, 2022

Minutes submitted by: Leahann Romero

AGENDA ITEMS	NOTES
<p>Renee Cox ICPA President</p>	<p><b>Welcome/Updates</b>            Thank you to Audrey for joining ICPA to be our secretary. Audrey needs to order a shirt and provide her bio to Jenn for the website. Once the shirt arrives, Audrey can get her photo for the website.</p> <p>Congratulations to Ed for getting his ICPA shirt!</p> <p><b>Member spreadsheet-</b> Renee added another line on the excel spreadsheet with the date members submitted their application. This will help identify new members. We have approximately 28 members.</p> <p><b>Strategic Plan-</b> the group reviewed the strategic plan. We are making progress. We need to continue reviewing the plan and adding other objectives (if applicable). We will take a deeper look in October or November of 2022.</p>
<p>Renee Cox, ICPA Treasurer</p>	<p><b>Balance</b>            The current balance is \$3226.45. We will be charging membership fees going into 2023 and will be under \$55.00.</p>

<p>Board Members/update on region contacts made</p>	<p><b>Contacts</b>  ICPA Board has made little progress on reaching to specific agencies (cold calling trying to increase membership). It was recommended that we mail ICPA information to each agency throughout the state in hopes it reaches new members. The brochure or letter should have an ICPA contact person with an URL code that leads to the ICPA Facebook and/or ICPA registration page. <b><i>We will talk more about this action item at the August meeting.</i></b></p> <p>Discussion- possibility of attending sheriff's association meetings to increase awareness of ICPA and membership.</p>
<p>Leahann Romero, ICPA Vice President</p>	<p><b>Updates:</b>  Working on ICPA Designation criteria with the hopes that board members can start working on applications to obtain designation. More to come. This will be rolled out to board members first then to association members.</p> <p><u>Status for ICPA Designations (state of Idaho)</u>  Leahann Romero- renewed, will pay the fee via PayPal on 7/11/2022  Renee Cox- renewed, will pay the fee via PayPal on 7/11/2022  Stephanie Kendall- expired  Stephany Galbreith- expired</p> <p>ICPA needs to host a crime prevention academy in 2023. This will help others obtain "points" to obtain their Idaho Designation. Discussion on the following:</p> <ul style="list-style-type: none"> <li>- Location (POST Academy)</li> <li>- 24 hours</li> <li>- Having some core required classes for all future crime prevention academies</li> <li>- Having the class in person with a virtual platform</li> <li>- Having the final exam be done via online (Audrey has access to some testing options)</li> </ul>

<p>Jennifer Abrao, PIO</p>	<p><b>Updates (from Renee)</b>          If anyone wants to add anything on the website let Jennifer know. Still need the history of ICPA for website. Ed and Renee will contact previous members and request history.</p> <p>Once we start collecting dues next year, we need to add a form to sign up on our website and they can pay directly on it for membership/trainings linking our PayPal account.</p> <p><b>Board Discussion-</b> Instagram needs to be created. This can wait until after August when things slow down. June minutes need to be added. Jennifer is doing a fabulous job!!!!</p> <p>ICPA email. We talked about this a while ago. We discussed the pros and cons of using our own work email to discuss ICPA information. Ed will connect with Jenn.</p>
<p>Board Members</p>	<p><b>Membership Training</b>          Ed found a speaker for training set for 9/08/2022 (lunch and learn). Ed will send speaker's information to Jennifer and Renee ASAP. Renee will create a flyer to send out. Jenn to message on social media.          LOCATION- Jennifer to see if Meridian conference room is available so we can do in-person with a virtual option. The Zoom link should be included in the messaging. If the room is not available, we will discuss other options.</p>
<p>Nena Vigil, Training Coordinator</p>	<p><b>Potential Trainings</b>          Crime Prevention Academy 2023          Board Discussion- possible trainings for association members. We will talk more about what the remainder of the year looks like at the August meeting.</p>
<p>Board Members</p>	<p><b>Next Steps</b>          Board Meeting 8/04/2022 at BPD (invite sent)          Board Meeting 9/06/2022 via Zoom (invite sent)          Member training 9/08/2022 (invite/messaging needs to be sent out. Ed to connect with Renee and Jennifer)          Board Meeting 10/04/2022 (invite sent)</p>

