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Attendees: Renee Cox, Ed Fritz, Leahann Romero, Audrey McKay, Jennifer Abrao, Nena Vigil, Lindsey Maryon

## ICPA Meeting Minutes

October 18, 2022

Minutes submitted by: Audrey McKay

AGENDA ITEMS	NOTES
Renee Cox ICPA President	<p><b>Welcome</b></p> <p>Introduction to Jen’s colleague Lindsey Maryon, the newest Crime Prevention Specialist with Meridian Police</p>
Renee Cox, ICPA Treasurer	<p><b>Balance</b></p> <p>\$3,208.41</p>
Renee Cox, ICPA President	<p><b>Update</b></p> <p>Board needs to discuss moving forward with planning for the Basic Academy to include solidifying dates, setting registration costs, outlining classes and times, and have a preliminary plan for who can instruct what.</p>
Board Members	<ul style="list-style-type: none"> <li>• Need to keep budget in mind as we plan. In the past the entirety of the basic academy has only cost a couple hundred dollars to cover snacks, drinks, printing of course material and certificates, and small gift cards for instructors.</li> <li>• Discussed bumping cost of registration from \$75 to \$150 for people who register “early” and \$175 for everyone else. Hope is to have around 20-30</li> </ul>

	<p>participants. Hoping to keep all academy expenses around \$500</p> <ul style="list-style-type: none"><li>• Board discussed getting swag items and sponsors to donate items, also discussed providing challenge coins to attendees. Jen and Lindsey are going to reach out to crime prevention agencies around the valley to see if anyone would be willing to sponsor the academy (suggestions were security companies, damsels in distress, National Neighborhood watch). Leahann going to look into cost of challenge coins. All board members will see if they can get some swag from their respective agencies.</li><li>• Tentative dates April 18<sup>th</sup> – 20<sup>th</sup> (hoping to host at POST in classroom A or F). Audrey and Nena to work on securing the space at POST and looking at how to get POST Credit.</li><li>• All board members should be brainstorming talking points/main points for each class so when we recruit instructors we can give them a very clear idea of what they need to be talking about and who their audience is (each class should be taught knowing that part of the audience is a lay person and may need a little bit of background but the primary purpose of the training is for attendees to be able to take the information and teach it to their agencies, offices, communities etc.) All board members should have a list of their ideas ready for the next meeting November 8, 2022.</li></ul>
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